



# Author Guidelines

## GENERAL INFORMATION

Marine Tactical is a publication for marine / maritime law enforcement published by Travis Communications, Inc.

**Frequency of Publication:** Bi-Monthly.

**Purpose:** To facilitate an exchange of ideas and information on marine law enforcement-related topics. Audience: marine law enforcement professionals, maritime officials.

## MANUSCRIPT SPECIFICATIONS

**Length:** Feature articles should contain 1,500 to 2,000 words (6 to 10 pages, double-spaced). Submissions for specialized departments, such as WMD, Anti-Terrorism, Training, or Technology, should contain 1,000 to 1,500 words (4 to 6 pages, double-spaced).

**Format:** Authors should copies of their articles typed and double-spaced on 8 1/2- by 11-inch white paper with all pages numbered. Please submit an electronic version (whenever possible) of the article in either MS Word or PDF format.

Email to: [editor@marinetactical.com](mailto:editor@marinetactical.com) . Please save a copy for your reference. An electronic copy (on CD or disc) should accompany any typed manuscript

submitted. Authors should supply references when quoting a source exactly, citing or paraphrasing another person's work or ideas, or referring to information that generally is not well known. For proper footnote format, authors should refer to *A Manual for Writers of Term Papers, Theses, and Dissertations*, 6th ed., by Kate L. Turabian.

**Writing Style and Grammar:** Marine tactical prefers to publish articles in the third person (Point of View and Perspective submissions are exceptions) using active voice. Authors should follow *The New York Public Library Writer's Guide to Style and Usage* and should study several issues of the magazine to ensure that their writing style meets Marine Tactical requirements.

## **PHOTOGRAPHS AND GRAPHICS**

A photograph and short biography of the author(s) should accompany the manuscript. Authors can submit photos and illustrations that visually enhance and support the text. If submitting electronically, Marine Tactical can accept the following formats: TIFF, JPEG, BMP, EPS, or PDF files. EPS files are preferred. If you have hard-copy photos, Black-and-white glossy prints (3- by 5-inch to 5- by 7-inch) reproduce best. Marine Tactical does not accept responsibility for lost or damaged photos or illustrations.

## **PUBLICATION**

**Judging Manuscripts:** Marine Tactical selects articles on relevance to the audience, factual accuracy, analysis of the information, structure and logical flow, style and ease of reading, and length. Marine Tactical generally does not publish articles on similar topics within a 12-month period or accept articles previously published or currently under consideration by other magazines.

**Query Letters:** Authors may submit a query letter along with a 1- to 2-page outline before writing an article. Although designed to help authors, this process does not guarantee acceptance of any article.

**Author Notification:** Marine Tactical will review queries and articles and advise the authors of acceptance or rejection. The magazine cannot guarantee a publication date for accepted articles.

**Editing:** The Marine Tactical staff edits all manuscripts for length, clarity, format, and style.

**SUBMISSION:**

Authors should mail their submissions to:

Editor,  
Marine Tactical  
2111 Wilson Blvd. Suite 700  
Arlington, VA 22201  
telephone: 703-351-5003  
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